

## SAMPLE BANK LETTER OF GUARANTEE

(Addressed To 😊)



100 Chesterfield Business Parkway, 2<sup>nd</sup> Floor  
Chesterfield, MO 63005

RE: **(Bidder's Name)**

Dear Sirs:

This letter will serve as your notification that **(Bank Name)** will honor and guarantee payment of a check written by **(Customer's Name)** up to the amount of **(Amount Guaranteed)** drawn on account number: **(Customer's Account Number.)**

This guarantee is for the purpose of our customer purchasing property at the **(Auction Name)** on **(Auction Date.)**

This letter of guarantee is valid for 30 days from today's date. If further information is required, please feel free to contact this office at **(Bank Telephone Number.)**

Signed:

**(Name of Bank)**

**(Name & Title of Bank Representative)**

**\*This letter should be copied onto your bank's letterhead and faxed to the BCL Auction Office at 866.257.6128 or presented in person with your Company Check.**